

## Table of required documents for the ENREM Master Program

No.	Label	Formal requirement - Documentation
01	ENREMAplication [Online Application Form]	<b>ENREM application form for Study place (must be signed)</b> - The first step is to fill out the online application form in English on the Agenda Ambiental UASLP Portal (Maestría en Ciencias Ambientales – Modalidad Doble Titulación) - After completing the online application a PDF file will be generated. - You must sign the PDF file with the date. - Send the signed document as a scan via e-mail and through the UASLP Portal. - For detailed information about registration and use of the Portal, please see the following <a href="#">video</a> .
01A	ApplicationDAAD (additional for DAAD-Scholarships) [DAAD Application Form]	<b>DAAD Application Form</b> - Complete the application form digitally in English, not by hand. - On page 2, point 7, you must list all EPOS master programs you have applied for (to start in the current year).  <i>*To apply to the DAAD-Scholarship you must submit both Application Forms (ENREM and DAAD).</i>
01B	ChecklistDAAD (additional for DAAD-Scholarships) [DAAD Check List Form]	<b>DAAD EPOS Checklist</b> Additional document, if you are applying for a DAAD EPOS scholarship. The checklist must be completed, hand signed and dated on page 2 as indicated: location & date of signature, name, signature.
02A	BachelorDegree	<b>For DAAD Scholarship</b> - Copy of the original document and a copy of the certified translation made by a sworn translator, if the original is not in German or English. Make sure they are clearly legible.  <i>* Only for DAAD-Scholarship applicants: The last academic degrees should generally not be older than six years</i>
02B	TranscriptBachelor	<b>Transcript of Academic Records – bachelor's degree</b> Official certificate of all the courses that you have completed, including the number of credits and the final grade.  <b>For DAAD Scholarship:</b> - Copy of the original document and a copy of the certified translation made by a sworn translator, if the original is not in German or English. Make sure they are clearly legible.
02C	ConstanciaPromBa	<b>Final Grade Average of bachelor's degree</b> Final grade average obtained in your higher education studies (Bachelor's) with an official certificate or letter describing the grading scale used by your institution. This document should include the minimum and maximum possible scores, as well as the score required to pass a course.  <b>For DAAD Scholarship</b> - Copy of the original document and a copy of the certified translation made by a sworn translator, if the original is not in German or English. Make sure they are clearly legible.
03	MotivationLetter	<b>Motivation Letter (1 page), must be signed*</b> A statement that explains why you have chosen this program in a specific and convincing manner. You should answer the following questions: - Why do you want to study this Master Program in relation to your previous academic qualifications and professional experiences? (one paragraph) - What is your professional goal after obtaining your master's degree, and how will the Master Program contribute to this? (one paragraph) - Which three main benefits do you expect to gain from the program, and which three main contributions could you provide to the program? (List)

		<p>- Why you think you should be selected? (List five arguments of personal characteristics.)</p> <p><i>* German applicants and native English speakers are expected to express themselves in English and Spanish, all others in English.</i></p>
03A	Scholarshipmotivation (additional for DAAD Scholarships)	<p><b>Additional Motivation Letter (1 page, must be signed)</b></p> <p>In addition to the above-mentioned motivation letter, applicants for DAAD-EPOS scholarship must explain:</p> <ul style="list-style-type: none"> <li>- Why you applied for a DAAD scholarship.</li> <li>- How your motivation relates to the goals of the <b>DAAD - EPOS program</b>.</li> <li>- How your scholarship award would help you achieve your ambitions and benefit your future career as a practitioner.</li> <li>- If you have applied to more than one DAAD EPOS-funded program (to start in the current year) you must explain your order of priority and detailed reasons for your choice.</li> </ul>
04	ProjectIdea	<p><b>Project Idea (max. 2 pages incl. 5 keywords) *</b></p> <p>Short research proposal of the potential research topic you want to pursue during your master's thesis:</p> <ul style="list-style-type: none"> <li>- The proposal's focus must be linked to the Master Program's subjects, content, and areas of PMPCA and the Master NRM at ITT-F12, your own skills, as well as your future professional interests.</li> <li>- The subject must be of importance to the current scientific discussion.</li> <li>- Briefly describe your research project; i.e. the topic, research focus, theoretical and methodical approach.</li> <li>- The proposal should be written in a scientific research proposal format. (e.g. structure, citation, sources, etc.).</li> <li>- Your essay will be submitted to a plagiarism check.</li> </ul> <p><i>* To be written in English and it must be signed.</i></p> <p><i>* This project does not necessarily represent the final thesis project.</i></p>
05A	English	<p><b>TOEFL:</b> (Test of English as a Foreign Language, USA)</p> <ul style="list-style-type: none"> <li>- Internet based Test version (iBT): At least 79 points</li> </ul> <p><i>* NOTE: We don't accept TOEFL ITP and TOEFL MyBest Scores</i></p> <p><b>IELTS:</b> (International English Language Testing System, UK)</p> <ul style="list-style-type: none"> <li>- Academic Version: at least level 6.0</li> </ul> <p><b>Cambridge:</b> First (FCE) Certificate</p> <ul style="list-style-type: none"> <li>- Scale score: 160 -190 (CEFR: B2)</li> </ul> <p><i>* Scores must be no more than 3 years old.</i></p> <p><i>* Required for ALL applicants whose nationality does NOT have English as a mother language.</i></p>
05B	Spanish	<p><b>Proof of Spanish Proficiency</b></p> <ul style="list-style-type: none"> <li>- Certificate of language course</li> <li>- Extended period living, studying, or working (internship is possible) in a Spanish speaking country. As a proof of proficiency, a letter from the company/organization detailing the period of the activity and confirming that Spanish was the main working language would be an advantage.</li> </ul> <p><i>* Required ONLY for applicants whose nationality does NOT have Spanish as a mother language.</i></p>
05C	German	<p><b>Proof of German Proficiency</b></p> <ul style="list-style-type: none"> <li>- Certificate of language course or exam.</li> </ul> <p><i>* Not mandatory only if you have it.</i></p>
06A	CV [Europass Website]	<p><b>Curriculum Vitae in English</b></p> <ul style="list-style-type: none"> <li>- only EUROPASS format</li> <li>- max. 3 pages, must be dated and signed</li> <li>- in reverse chronological order, dates must precisely correspond to all requested application documents</li> </ul>

		<p><i>* Please do not include degrees and certificates attachments in the CV.</i></p>
06B	ProofExperience	<p><b>Certificate(s) of Employment/Internship</b> Certificate of Employment or Internship relevant to the master program. This must include the position and the performed activities, as well as the exact period of the activity.</p> <p><i>* The Certificate(s) of Employment must have a letterhead, a date of issue, a signature, and an official stamp (seal).</i> <i>* No more than 3 certificates.</i></p>
06C	WorkExperienceDAAD (additional for DAAD Scholarships)	<p><b>Work certificate(s), in German or English*</b></p> <ul style="list-style-type: none"> <li>– Certificate(s) of relevant work experiences after the bachelor's degree.</li> <li>– The certificate(s) in total must amount to at least two years of documented work experience after getting the degree at the time of application.</li> <li>– The Certificate(s) must include the exact period of the job (i.e. dd.mm.yyyy-dd.mm.yyyy), the position and the performed activities.</li> <li>– Copy of the original document and a copy of the certified translation made by a sworn translator, if the original is not in German or English. Make sure they are clearly legible.</li> </ul> <p><i>* Mandatory: The Certificate(s) of Employment must have a letterhead, a date of issue, a signature, and an official stamp (seal).</i></p>
07	Recommendation_01 Recommendation_02	<p><b>Two Recommendation Letters</b> One from your university and/or from your employer.</p> <p><i>* IMPORTANT: The letters must have a signature and an official stamp (seal) and must be recently issued by the time of the application.</i></p>
07A	ProfessionalRecommendation (additional for DAAD Scholarships)	<p><b>Professional Recommendation from Current Employer</b></p> <ul style="list-style-type: none"> <li>– In your home country and, if possible, a guarantee of reemployment.</li> <li>– The recommendation may substitute the work certificate if it fulfills the criteria in point 06C (see above).</li> <li>– Copy of the original document and a copy of the certified translation made by a sworn translator, if the original is not in German or English. Make sure they are clearly legible.</li> </ul> <p><i>* Mandatory: The Recommendation from current employer must have a letterhead, a date of issue, a signature, and an official stamp (seal).</i></p>
08	Passport	<p><b>Passport</b> Copy of passport page that contains your name, personal information, and other official details.</p>
09	BirthCert	<p><b>Birth Certificate</b> Copy of the original birth certificate</p> <p><i>*No translation is required.</i></p>
10	Professional License	<p><b>Professional License – Cédula Profesional</b></p> <p><i>Applicable only for Mexicans.</i></p> <ul style="list-style-type: none"> <li>- Optional for application.</li> <li>- At time of enrollment at UASLP, proof of application for Professional License must be delivered (<i>Mandatory</i>).</li> </ul>
11	HighSchool	<p><b>High School Certificate</b> High school education certificate (Abitur, Bachillerato, Secundaria, High School, etc.)</p>